

**Brixworth Village Hall**  
**Management Committee Meeting**  
**25th September 2014**

**Present:**

**Committee Members:** Dennis Coles,(Chair) , Bobbie Race, John Wardell, Amanda Pilgrim, Libby Bowers, , Caroline Monk, Becky Burrage,

**In Attendance:** Hayley Wincott,(Administrator), Sandra Moxon (Parish Council)

**1. Apologies**

Sue l'Anson, Tony Pratt, Annie Curtis, Hazel Wilson, Ian Barrett (Parish Council)

**2. Approval of May Minutes**

Minutes approved

**3. Matters arising**

No matters arising

**4. Bank position and Cheque signing**

Current account £1,000 increase on last month, due to payments in.

Cheques:CHI Fire £180.00, Moulton Domestic £637.00, H Wincott £92.09

The question of notifying the Charity Commissioners that the current Trustees were Tony Pratt, Dennis Coles and John Wardell arose. In Tony's absence Hayley undertook to check with him on whether or not this has been done.

**5. Stairwell damp project, progress report**

Dennis had checked it and he was 90% sure that there was no more damp problems, although difficult to tell until it has had more time to settle. Hayley to contact Nigel Toseland with regard to repointing the rear wall which could not be done previously because of the damp and winter weather. Damp area in toilet now seems fine.

**6. Car park and surrounding area**

**6.1 Financial responsibility**

Dennis has been trying to establish whose responsibility it is to maintain the car park. Caroline commented that in 1972 an annual grant was agreed by Brixworth parish council. Dennis is going to the record's office with Emma from the parish council on Friday 3rd October to clarify this and see if any payment was made in the past, although still awaiting confirmation from Archivist at the Record's office. Dennis going to chase up.

Sandra said that Emma Baker will endeavour with Dennis to find out where everyone stands because that is what is best for everyone and the Parish Council and the Village Hall just need to get the paperwork tidied up and start again.

**6.2 Overhanging trees**

This has been dealt with by Dennis, John Wardell and Rod King- thank you. The Committee also expressed their appreciation for the work done by Sue l'Anson in obliterating the graffiti on the west wall.

**6.3 Fence maintenance**

Mr Booker has repaired the fence.

**6.4 Undergrowth at front on Village hall**

Joe Hodgson has very kindly dealt with this.

**cont.**

## **6.5 Community Payback scheme**

After a short discussion it was decided that we would ask them to clear the car park and road out the front of the hall of weeds and rubbish, clean the window sills at the back of the car park and we would offer them a donation of £50.00. Sandra as the initial contact will get in touch with the co-ordinator of the Community Payback scheme .

It was decided not to ask them to paint the fence in the car park as we are still not sure whose responsibility this is at the moment.

Sandra suggested we contact The Christian group who have offered their services in the village in the past. This will be done for next summer.

## **7. Redecoration internally**

Hayley will get some quotes for the small hall and Dennis will look at grants to help with this.

The Ivy was mentioned on the outside wall, this needs to be cut down, and Dennis will look for a volunteer to deal with this as Joe Hodgson has been very busy.

## **8. Proposal to negotiate for additional land**

The land at the back of the car park which belongs to Enterprise Inns would be useful for both Little Acorns preschool in order for them to have a grassed area and also to extend the car park to increase parking at the hall. It was decided that Dennis would put a formal request to the Parish Council for them to pursue on our behalf. He would also make contact with Adam Cooper who Becky knew had dealt with Enterprise Inns with regard to previously acquiring this disused land for houses.

## **9. AOB**

It was agreed that charity rates will only apply to registered charities/local groups. Individuals who hire the hall for charity fund raising will pay the normal rate. On written confirmation to us from the charity of money given we will then refund the hirer the difference between the charity rate and the normal hire rate.

Caroline informed everybody about her War show at the hall on 15th November which is raising funds for the village hall. She is still waiting for Ben and Sue from the Drama group to get back to her with regard to a slot that is booked for them. Caroline thanked the Parish Council for donating £300 expenses to help with this event. Volunteers are needed for this event and the committee were keen to help on the day.

Dennis commented that the lights were left on at the hall after the Drama group has used it on Tuesday evening. This is an ongoing issue. Hayley is going to ask Joe Cox to give us a quote for light sensors at the back of the stage as this may be a cost effective way of dealing with this. Sandra is going to speak to her Electrician and ask him to contact us with a quote.

Sandra asked how the meetings were working without a representative from the Parish council. It was agreed that if we felt that it was important or useful to get a view from a parish council representative we would ask them to come to meetings in the future.

Becky from Little Acorns preschool asked if she could put another removable notice board in the entrance lobby, this was agreed by all the committee. She also requested Wednesday and Thursday afternoons at the hall from January as the preschool was very busy and needed more hours at the hall. Hayley was going to look in to this and get back to Becky.

Becky also apologised for the sand that was left on the hall floor and stage on Tuesday.

The light control panel in the main hall was discussed as it is very confusing as to which switches turn the lights on or off. Hayley is going to ask Joe to look at this and see if it can easily be changed.

## **10. Date of next meeting**

Wednesday 19th November 2000hrs